



Dear parents and carers,

March 2025

Ways you can contribute to St Peter's

Our community contribute to and support the school in many different ways that are invaluable, including volunteering within the school, supporting PSA events and making direct donations to the school.

We are very grateful for all the support received and below we have summarised the main ways that you can continue to help.

- **The Parent Staff Association (PSA)**

The PSA exists to organise fun events for the school community and raise essential funds which are used for the benefit of the pupils. Donations through the PSA are generally at face-to-face events, or through subscribing for tickets to the School Lottery. Upcoming events are communicated through the school newsletter.

- **The Friends of St Peter's School**

For those who are unable to attend PSA events, such as wider family, or parents of children who have since moved on from St Peters, and for those wishing to set up a regular standing order, the Friends of St Peters provides another way to support the school.

St Peter's Governing Body has set up a charity called "The Friends of St Peter's School". The charity welcomes voluntary donations and contributions from parents, carers and friends of St Peter's. The charity has been set up in response to those that have asked how to support the school financially on a consistent basis, given how stretched school budgets are due to increasing costs.

Donations can be made as a one-off or on a regular basis and will enable the school to enhance the opportunities and experiences of children at St Peter's. Should you wish to make regular contributions you can set up a standing order using the bank details listed on the gift aid form opposite.

All funds go directly to the school and are administered in accordance with the school's strict financial policies. The Headteacher will report annually to the Governors on the revenue and how it has been allocated.

The Friends of St Peter's School Gift Aid Declaration

St Peter's Governing Body has set up a charity called "The Friends of St Peter's School". The aim of this charity is to claim gift aid on voluntary parental donations which will raise funds for the school. The Governing Body itself cannot claim gift aid as it is not by law a charity.

Voluntary parental donations will be boosted by 25p of Gift Aid for every £1 you donate

Gift Aid is reclaimed by the charity from the tax you pay for the current tax year. Your address is needed to identify you as a current UK taxpayer.

In order to Gift Aid your donation you must tick the box below:

☐ I want to Gift Aid my donation of £_____ and any donations I make in the future or have made in the past 4 years to the Friends of St Peter's School

I am a UK taxpayer and understand that if I pay less Income Tax and/or Capital Gains Tax than the amount of Gift Aid claimed on all my donations in that tax year it is my responsibility to pay any difference.

My Details

Title _____ First name or initial(s) _____

Surname _____

Full Home address _____

Postcode _____ Date _____

If possible, please make your donation(s) by making a bank transfer to the charity's Santander bank account, sort code 09-01-29 and account number 79573481, Account Name, Friends of St Peter's.

Please send this form to the school office once completed. Please also notify the charity through the school office if you:

- want to cancel this declaration
- change your name or home address
- no longer pay sufficient tax on your income and/or capital gains

If you pay Income Tax at the higher or additional rate and want to receive the additional tax relief due to you, you must include all your Gift Aid donations on your Self-Assessment tax return or ask HM Revenue and Customs to adjust your tax code.

- **Wish list**

Amazon Wishlist - We are regularly updating our wish list on Amazon, should you wish to make a donation please follow the link here - [Amazon.co.uk](https://www.amazon.co.uk)

- **Volunteering in school**

We are always looking for volunteers to help in the classroom, escorting our children to swimming or other local events, or helping on school trips.

If you wish to become a regular volunteer, we will ask you to have a full DBS check carried out as part of our safeguarding. Please email admin@stpeters.herts.sch.uk for further information.

With best wishes

The Governing Board at St Peter's School

