



St Peter's School PSA AGM
4th October, 2019, 9am

Those Present

Chair: Kathryn Stannard Moore
Treasurer: Richard Saunders

Parent members: Cath Gladding, Kelly Constantine, Heather Latham, Hayley Dutton, Denise Bone, Helen Beckett, Elizabeth Hunt, Kathryn McManus

Headteacher: Gillie Young

1: Welcome and introduction

Kathryn SM opened the meeting, welcomed those present, and thanked everyone for the previous year's fundraising efforts, especially the other committee members, class reps and St Peter's teachers who gave up their time.

2: Apologies

Kate Swindells, secretary, couldn't be there; Helen Beckett took the minutes

3: Approval of minutes from last AGM

Minutes from last AGM on 8 February 2019 were approved

4: Finances report and accounts

• Balance	£25,618.10
• Net income	14,223
• Charity costs	(508)
• Surplus for year	13,715
• Funding	(4,581)
• Taken to Reserves	11,054

Richard brought everyone up to date with the PSA's finances, running through the balance sheet, income earned, and the funded projects for the previous academic year.

Headline figures

The PSA has a **very healthy £25,618.10 on the books** for future spend.

Two reliable fundraising events continue to be the winter (£3552.71) and Summer Fairs (£2826.18; camp night (£1477.49) was big and profitable, and ice cream sales (£1047.80) continue to earn regular income.

A standout event was the Sponsored Bounce (£1,954.56) by virtue of the fact so many parents ticked the gift aid box. There was a discussion about how to increase such 'easy' income and to push gift aid, easy fundraising.

The School Lottery (1,076.24) made a significant contribution to the bottom line and is relatively low on effort (after a valiant set up accomplished by Anita and Mel). It could become a significant income stream, if nurtured, during a year when fundraising will be disrupted by the school build.

Coppers buckets at cakes sales made £70 last year: the schools council together with Mrs Young will decide how they want to use the funds.

Fundraising efforts for year ahead

The school ongoing build will dent fundraising efforts with no camp night or summer fair possible. Discussion focussed on other fundraising means to help fill the gap. These included:

- Nametags
- Stamptastic
- Selling last year's tea towels
- Pre-loved clothes and recycling collections
- Parents' socials (horseracing or quiz night, instead of film, which requires expensive licence?)
- Family curry supper or takeaway as an alcohol free event.
- Half marathon water dispensing (only happened last year because of generosity of Y7 mums)
- Possibility of gala ball

5: Retirement and appointment of officers

Kathryn Stannard Moore confirmed she is stepping down and was thanked for all her hard work and achievements.

Cath Gladding has offered to step up as co-chair and Rebecca Warbrick has since kindly offered to co-chair.

6. Retirement and appointment of class reps

At the start of the new academic year the roster of class reps is as follows:

Nursery: Hannah Reichardt expressed interest, tbc

Reception: Kathryn McManus

Y1: Hayley Dutton

Y2 Denise Bone

Y3 Liza McIntyre has since been recruited

Y4: Jackie Jayawardena

Y5: Vacant

Y6: Kelly Constantine

7: Mrs Young's update

Mrs Young thanked everyone contributing time and effort to the PSA, particularly people in committee roles. "Having £25k fund in the bank is phenomenal for a school of St Peter's size". She also expressed her appreciation of the activities funded by the PSA, including:

- History of the page days, which benefits Y1-6
- Y6 leavers books – a book with everyone's name and a message, presented at assembly
- Elves and Shoemaker story telling – Nursery
- £200 each for Reception and the School Council

There won't be large-scale expenditure this year, because of building works, but there's a wish list of smaller items, and an intent to benefit families and children in Y6 who will be leaving. Mrs Young's wish list was:

- Nursery and Reception: trikes and scooters need replacing
- Update reading scheme. Last updated 5 years ago to tune of £5k. Books get heavy wear and need to be replenished and refreshed.
- Junior classes need good quality dictionaries and thesauruses.
- With ongoing expansion, outdoor play spaces are compromised feel like they need more equipment to play with at breaks and lunchtime. Work with the school council to decide how to spend.
- Y6: More financial help more with their leaving do.
- Transport costs of residential trips: The price of residential school trips is high and rising. In some schools PSA pay for the transport to make it more affordable. Kathryn

said it was a good use of funds – Mrs Young will research the costs, and the PSA could pay the transport costs, or the relevant percentage of the school trip.

Expansion update

- New 20 foot container, accessible and secure (no electricity), has been provided on site to accommodate all PSA stuff in the porta cabin. Container on site until end of build, end of November 2020. [A working party has since shifted stuff from the portacabin].
- School is losing the guesthouse. Musical instruments, and
- Storage in new building. Activities studio will have floor to ceiling storage. If not sufficient storage at the end, would consider detached storage, but only as a last resort.

8: Events coming up – and organisers

Christmas Fair: December 7th 12 – 2.30pm – Cath Gladding is organiser.

The raffle makes a lot of money but is a huge burden on a few individuals and so this year it was suggested every year will put together a class hamper. With 7 in total to raffle off, it stops the fair dragging out.

Odyssey trip: School has booked for Christmas at a set price for whole venue. The PSA could sell tickets to other parents and younger siblings. Idea well received. (Idea mooted of hiring Odyssey as a regular gig – Heather Latham talking to Odyssey to get numbers.)

- Infant disco – Denise Bone
- Easy Fundraising – Kate Swindells stepping down, Kathryn SM stepping up
- School uniform – Kate Swindells stepping down. Job currently vacant, entails managing, sorting stock and running (mostly) at cake sales.
- Cake sales – Liz Hunt stepping down, Hayley Dutton stepping up
Emphasize that NO NUTS.
- Fun Friday (old film club) – Emma Hall stepping down, no organiser yet.
Agreed to reduce to one per term, different film for infants and juniors.
- Lego Festival, February 2020 – Cath Gladding

9: AOB

There was no other business